



Desai Medical Center
3290 N. Ridge Rd., Suite 100
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School Physical Policy

At Desai Medical Center, we are committed to providing quality care to our patients. In order to best service patients who are coming for school-related physical exams and need associated documents to be processed, please review the following guidelines:

General

- If you are a new patient, you first have to go through our 3-Phase New Patient Process which includes a New Patient Appointment, Physical Appointment, and Follow-up Evaluation Appointment. Your physical will be your second visit and appointment at our office
- School physicals and related documents will take their due course to process
- Normal document processing time is 2-3 weeks depending on the medical records, vaccination records, and other information made available to us at the time of submission
- In certain situations, we may have to contact your school for clarification on some of their requirements

Medical Records

- Medical records must be brought to our office in hard-copy form
- Please bring all vaccination records from birth to current
- Patients who are transitioning from pediatric care to adult medicine must bring all of their pediatric records from their pediatrician's office, including vaccination records
- If there are any handwritten vaccination records that are not legible or clear to our office - we may have to repeat those recommended vaccinations

Document Processing

- All documents that need to be processed are subject to a \$10 Document Processing Fee due at the time of submission
- School documents must be brought in their complete and total form
 - We will not accept any documents with missing pages, including pages to be completed by the guardian/parent or patient.
 - Please make sure that the school's vaccine waiver form is included
- Patients must complete their portion of the document(s) prior to submission
 - We will not accept any documents where the patient's/student's section are left incomplete or blank

Vaccination/Testing

- For certain required vaccinations, we may have to refer you to a pharmacy or Passport Health
 - Based on CDC & school guidelines, we may have to run titers or you may need full vaccination or booster dose
 - Specific patients may also need further testing, including: PPD injections, 48 hour PPD follow-up, chest x-ray, or TB Gold Interferon test
 - If patients were born overseas and had the BCG vaccine as a child - they may show positive PPD
 - In those circumstances, it may lead to swelling, pain, redness, discoloration of skin, and in rare cases, disfigurement
 - **Certain vaccinations or titer tests may not be covered by your insurance so we advise all patients to inquire about their coverage status and out of pocket expenses with their insurance company**
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- **I understand that Desai Medical Center is not responsible for any deadlines that need to be met by the patient.**
 - **I understand that not complying to these policy guidelines may result in untimely or delayed document processing time.**

My signature states that I have read, understand, and agree to abide by Desai Medical Center's School Physical Policy.

Print

Date

Signature

Date